

**National Science Foundation
Business and Operations Advisory Committee**

March 28, 2017

Joanne Tornow, Office Head and Chief Human Capital Officer
Marty Rubenstein, Chief Financial Officer and Office Head
National Science Foundation

Subject: Transmittal of the Report of the Business and Operations Advisory Committee
Subcommittee on Implementation of NAPA Recommendations

Dear Ms. Tornow and Ms. Rubenstein:

At its meeting on March 13, the Business and Operations Advisory Committee considered the report of its Subcommittee on Implementation of NAPA Recommendations, chaired by Dr. Michael J. Holland. The findings of the report were presented by Dr. Holland. Following his presentation, the Committee discussed the report. The attached minutes of the meeting reflect the discussion points. The Committee then voted to accept the report, attached.

We want to commend the entire subcommittee for their thoughtful and thorough consideration of the recommendations.

Sincerely,

/s/

Susan Wyatt Sedwick
Charles D. Grimes III
Co-Chairs

Attachments: as stated